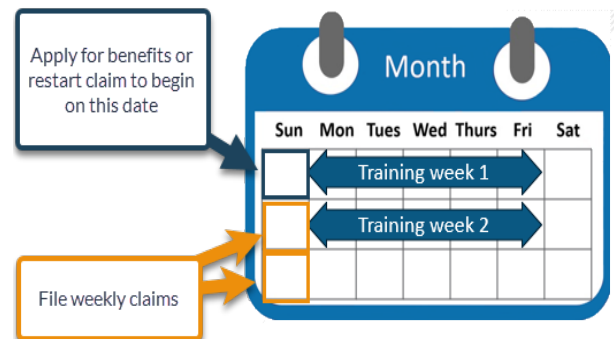


Apprenticeship Support: How to File a Weekly Claim

To file a weekly claim, you need to have an active unemployment claim. If you need to apply for benefits or restart your claim, [review the “When to File for Unemployment Benefits While Training” video at esd.wa.gov/apprentice](#).

You need to file for each week you want to receive benefits. If training is more than one week, you need to report each week’s training.

Your weekly claim will be available to file the Sunday after each training week.



Important: When filing a weekly claim, provide only information specific to the week you are claiming. The dates of the week are listed at the top of the claim.

How to answer weekly claim questions related to training

When submitting your claim, you may be asked if you began attending school or participated in a training program the week you are claiming. If you attended approved apprenticeship training, you could answer “Yes.”

If you are asked for dates, enter the dates of the entire current classroom session only.

How to file your weekly claim

The quickest way to file weekly claims is through eServices at secure.esd.wa.gov.

You can also file weekly claims by phone with the automated system from 12:01 a.m. Sunday until 4 p.m. Friday (or the last business day of the week).

If you prefer to talk to an agent, call during Claims Center hours. High call volumes may require waiting on hold or multiple attempts.

We look forward to working with you as complete your apprenticeship training!



eServices
secure.esd.wa.gov
Available: 24/7



Phone
800-318-6022 (Washington Relay 711)
8 a.m. – 4 p.m. Mon. – Fri.

Employment Security Department is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. We provide free help in many languages. For hearing or speech help, dial 711 for Washington Relay Service.