

## Community Outreach Meeting Agenda

Governor's Committee on Disability Issues and Employment

**June 8, 2026 | 4:00 pm – 5:00 pm**

Zoom link: [GCDE Community Outreach Meeting | Zoom](#)

### Meeting Purpose

Plan for the 2026 Community Outreach activities.

### Meeting Results

By the end of the meeting, participants will:

- Review and select a 2026 project from the list of ideas (training series, 1-pager, listening session, resource template, ACAC resource guide)
- Identify partners to participate in the work (EWG, ACACs, Legislative, WASILC)
- Confirm next steps and meeting cadence

Time	Agenda Item	Person Responsible
4:00	Call meeting to order / roll call	Dave Carl, Chair
4:05	Approve agenda and minutes	Dave Carl
4:10	Review 2026 project ideas and capacity considerations	Dave / Emily
4:20	Select 2026 project (vote)	Dave
4:35	Identify partners to participate in the work	Emily / Elizabeth / Dave
4:55	Wrap-up: next steps and meeting cadence	Emily / Dave

## **Community Outreach Subcommittee – Meeting Minutes Template**

Governor’s Committee on Disability Issues and Employment

**Date:** June 8, 2026

**Time:** 4:00 pm – 4:45 pm

**Location:** GCDE Community Outreach Meeting | Zoom

### **1. Call to Order**

Chair **Dave Carl** called the meeting to order at **4:05 pm**. Welcome to all.

### **2. Roll Call**

**Members Present:** Dave Carl, Lyn Sowdon, Napal Tesfai

**Members Absent:** Patti Daily-Shives, Ivyanne Van Der Peet

**Associate Members Present:** Luz Barefoot

**Guests present:** ASL interpreter Karen

**Staff Present:** Emily Spears, Elizabeth Gordon

**Quorum: Met** / Not met (3 members required)

#### **Notes:**

- Membership update (if applicable): New members have been recently appointed and will be onboarded soon.
- Any known absences: Did not hear from anyone.

### **3. Approval of Agenda and Minutes**

- Agenda for June 8, 2026: Lyn moves, Dave seconds
- Minutes from April 13, 2026: Lyn moves, Dave seconds

**Outcome: Approved** / Approved with edits / Not approved

### **4. Review of 2026 Project Ideas and Capacity Considerations**

#### **Ideas reviewed:**

- Training series to empower members and the disability community (possible offshoot)
- 1-pager or fact sheet development – the group is interested
- Statewide listening session
- Resource template or guide for underserved communities
- ACAC resource guide (how to connect locally, benefits of ACACs) – the group is interested
- Cross-committee collaboration (EWG, Legislative, ACACs) – the group is interested

#### **Capacity considerations:**

- Current small membership

- New members expected in ~1 month
- Budget freeze impacts still ongoing
- Feasibility of projects before new members join

**Discussion summary:** Emily reviewed the project ideas and capacity considerations above that have been discussed so far. No questions from the group. Dave thinks coordinating with ACAC's is important. He is also thinking about an elevator pitch and wondered how many folks we'd like to have join us. Elizabeth shared that we have 9-10 new members joining GCDE and typically look at the membership of all the groups to ensure work is evenly split (5-6 core members and ask others for assistance for an event). We haven't gotten to assigning folks to subcommittees, New Member Orientation will happen soon and share more about subcommittee work. This would be a great time to ID a few bullet points to share at NMO about the group (what we are thinking of working on). Usually new members can try out a few groups to see where they might fit, but this year appts. have happened late, so we want to help folks decide quickly. What should our focus be?

Lyn like's Dave suggestions about partnering with ACAC's, to create a training or fact sheet or resource guide.

## 5. Selection of 2026 Project

**Project selected:** Partnering with ACAC, Legislative Workgroup, and or Employment Workgroup to create a training, fact sheet, or resource guide. We need to decide a specific topic, such as increasing inclusion, reaching out to elected officials, or how to create an ACAC and/or the benefits of having one (this has been a topic at past events and one of our goals is to connect with underserved communities which may be able to inform that work). We can start there to try to work on creating 1-page fact sheets. We could reach out to the other groups to see if they are interested in partnering. These may be able to be expanded into trainings if needed.

**Rationale:** It could be helpful to new members, as well. ACAC is working on connecting with underserved communities. Employment Workgroup is working on increasing inclusion. Legislative workgroup is working on trainings.

## 6. Identification of Partners for the Work

### Partners identified:

- Employment Workgroup – this could be another fact sheet
- ACACs – this is a partnership the group is interested in
- Legislative Subcommittee – this could be another fact sheet

**Discussion notes:** Where should we go from here? Communications could provide support with this group serving as the 'hub' once content and partnerships are created.

**Assignments:** We could draft some language with what we are thinking of in terms of fact sheets to see if other subcommittees are interested in partnership and if they have any ideas that should be included (such as on inclusion with Employment Workgroup, benefits of an ACAC with ACAC, or how to connect with Legislators with Legislative subcommittee).

We do have a general elevator speech that Coordinating Committee worked on that we could take another look at.

## **7. Next Steps and Meeting Cadence**

**Next steps / action items:** Share elevator pitch, draft language to invite subcommittees to partner on fact sheets for review.

**Responsible persons:** Emily, Dave, committee review before or during next meeting.

**Meeting cadence:**

- 2<sup>nd</sup> Mondays at 4:00 pm (confirmed)
- Next meeting: July 13, 2026, at 4pm (Lyn is not available)

## **8. Adjournment**

Meeting adjourned at **4:45 pm**.