



Governor's Committee on Disability Issues and Employment (GCDE)
Community Outreach Subcommittee Meeting | September 8th, 2025, | 4:34-4:55 pm

Minutes

1: Welcome to the Community Outreach meeting – call to order – Marsha Cutting

Meeting called to order by presiding Chair Marsha Cutting at 4:34pm (joining from elsewhere). Thanks to those down south for being here consistently. Lucas is still on GCDE – Marsha wrote to People First about getting time on their agenda, Lucas will likely be at the convention, perhaps he can speak. Likely a short meeting today (not a lot of discussion aside from 2 October conferences – People First and American Federation for the Blind).

2: Roll Call – any known absences? (Quorum = 5, excluding staff) – Marsha Cutting

Present:

Staff: Emily Spears, Elizabeth Gordon

Members: Marsha Cutting, Dave Carl, Lyn Sowdon, Daniel Ledgett

Absent: Ivyanne Van Der Peet, Patti Dailey-Shives, Lucy Barefoot (associate)

Quorum is 5 members.

3: Housekeeping rules & approve last meeting minutes – Marsha Cutting

Standard housekeeping rules reviewed (state your name, raise your hand, speak slowly & 1 at a time).

Motion held to approve last meeting minutes (quorum unmet).

4: Planning for the future, next steps – Marsha Cutting

a. *Discussing how to move forward: next steps – Marsha/all*

a. *Visiting state and regional conventions/meetings – updates – Marsha/all*

- i. Federation for the Blind 10/31-11/1 (SeaTac DoubleTree – this is right after People 1st in Spokane). Able to get 5 mins on their agenda/table update? Who can attend (aside from Marsha?) What about for People First in Spokane Oct 28-30 (info available [online](#) – Steven M. also)?

1. Marsha wrote to People First, no response before meeting, local chapter thought it wouldn't be a problem to get time at the meeting. Marsha, hopefully Lucas and/or Steve McCray could speak at People First if needed (extract points from the script – feature QR code). Could condense it into a ½-1 page document/infographic w/o a ton of printing to have on a handout with concrete talking points and the QR code

(beyond the presentation) as a cost-effective method of outreach to underrepresented constituencies (may even help with forthcoming membership drive – Elizabeth checking for date: apps due by 10/31 – Developmental Disabilities Council and Arc usually receive the announcement alongside People First/Dept. of Services for the Blind etc. – could be sent next year if too late to apply this year). Could we consider doing something virtual like in partnership with AC like the recent All-County ACAC meeting for a chance to hear from people? We did virtual Community Outreach events during COVID, but Marsha didn't find them to be particularly effective. We have a plan for reaching out to these two organizations (People First and Federation for the Blind). Marsha will see about others attending the Federation for the Blind conference (those present are down south). She'll also reach out to Steve/Cullynn about partnering on another all-county ACAC meeting.

- ii. All, please keep looking for other conventions we can bring the info to.
- b. *Short (5 min) animated video – Rooted in Rights is able to help (free) – script points from last time* (see YLF script edits).
 - i. Elaine or Emily sent Marsha the Youth Leadership Forum script after the last meeting – she removed who was speaking, intros, typed it up to send to Matt Clark (her contact for the video) – hasn't heard back (no response, even via text, but hopefully he's working on it). Marsha will find the revised script and send it to us to use for handout material/QR code reference.
- c. *QR code research* – Per Elizabeth, able to use, any addtl. restrictions/guidance?
 - i. We need to get working on that soon so the Comms. team can get it setup (>1 month, may be short notice still). Perhaps we can use the script as the basis for the stuff behind the QR code.

5: Next Meeting date, time, and cadence– subcommittee members – currently 2nd Mondays at 4:30pm.

Next meeting would be Mon. Oct. 13 at 4:30 closer to the events. Meeting adjourned at 4:55pm.

ACTION ITEMS:

- Marsha to confirm agenda time and/ or tables at Federation for the Blind and People First conferences, and who can attend with her (everyone should please keep an eye out for other conferences).
- Marsha to follow up with her contact at Rooted in Rights about the video and send the group the revised script for use in handout material/QR code reference (the Comms team will need to help w/ that piece).
- Marsha will check with Steve L. and Cullynn about the possibility of partnering on another All-County ACAC event.
- Emily will setup the next meeting in a month.