



## STATE OF WASHINGTON

### GOVERNOR'S COMMITTEE ON DISABILITY ISSUES AND EMPLOYMENT

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May Governor's Committee on Disability Issues and Employment (GCDE)  
General Membership Meeting | Friday, May 31, 2024, 10:00am-4:00pm

#### Minutes –

All meeting materials are available at this link:

[https://drive.google.com/drive/folders/1karatOw\\_KTDiPo7U9bDppFpVVdd2edW0?usp=drive\\_lnk](https://drive.google.com/drive/folders/1karatOw_KTDiPo7U9bDppFpVVdd2edW0?usp=drive_lnk)

**Members present:** Damiana Harper, GCDE Chair; Dave Carl, Amy Cloud, Marsha Cutting, Lucas Doelman, Clarence Eskridge, Autumn Harris, Daniel Ledgett, Steve Lewis, Susan Matt, Steven McCray, Matt Nash, Brit Nuckles, Kristina Sawyckyj, Lyn Sowdon, Angie West, and Nancy Zellers.

Lucy Barefoot, Washington State Department of Children, Youth and Families; Doug Burkhalter, Client Assistance Program; Dan Eberle, GCDE Chair Emeritus; Tony Griego, Washington State Office of Administrative Hearings; Michael MacKillop, Department of Services for the Blind; Bek Moras, Washington State Independent Living Council; Dana Phelps, Division of Vocational Rehabilitation; Erica Rader, Washington State Center for Deaf and Hard of Hearing Youth; Kate Reynolds, Washington State Executive Ethics Board; Shelby Satko, Washington State Rehabilitation Council; and Allison Spector, Washington State Department of Transportation.

Staff present: Ryan Bondroff, Elizabeth Gordon, Emily Heike, and Elaine Stefanowicz.

Meeting was called to order at 10:00 am.

**Approval of Minutes:** Amy Cloud made a motion to approve the January 2024 minutes as written and Marsha Cutting seconded the motion. All voted in favor with no abstentions. Motion passed and minutes were approved as written.

**Announcements:** Damiana announced that staff member Ryan Bondroff will be leaving his position with GCDE at the end of June. There will be an in-person potluck on Tuesday, June 25 from 11:30 am-1:00 pm at the Employment Security Department Maple Park Building (212 Maple Park Avenue SE, Olympia, WA). For details, please reach out to Elizabeth. On Wednesday, June 26 at 3:00 pm there will also be a virtual celebration for Ryan. Damiana encouraged everyone to attend.

Event Zoom Link: <https://esd-wa.gov.zoom.us/j/86801506334?pwd=t7BvHVbXg33tk6XaVATP7QT0a3cMWN.1>

In early March of this year, GCDE member Kevin Frankeberger's wife let us know about his death. A moment of silence was observed to honor and remember Kevin and his passionate advocacy.

**Executive Director Report** – Elizabeth Gordon, GCDE Executive Director Elizabeth gave highlights of her written report. Please see the Google Drive link at the top of these minutes to read the report.

**EO 13-02 updates**– Elizabeth Gordon, GCDE Executive Director. Elizabeth gave an overview of the update to EO 13-02

**GCDE Chairperson Recruitment:** Damiana's term as GCDE chairperson will end on December 31, 2024. We are beginning the recruitment process for a new chairperson. Damiana would be happy to talk about the position with anyone who would like more information.

**Washington State Division of Vocational Rehabilitation (DVR) and Washington State Department of Services for the Blind (DSB)** Dana Phelps Executive Director of DVR and Michael Mackillop, Executive Director of DSB gave a presentation about their respective agencies. Please see the Google Drive link at the top of these minutes to view their PowerPoint.

**Legislative Subcommittee Training** – Amy Cloud, Legislative Subcommittee Chair. Amy talked about the two training sessions that were given at the recent Legislative Subcommittee meeting. She also discussed the Digital Equity Workgroup in which Kristina Sawyckj and Clarence Eskridge are members.

**Executive Ethics Board (EEB) Training** – Kate Reynolds, Executive Director, Washington State Executive Ethics Board, gave a presentation on the ethics that GCDE members must follow in their roles. Please see the Google Drive link at the top of these minutes to view Kate's PowerPoint.

**Lived Experience Presentation:** Tony Greigo, Chief Equity and Access Officer, Washington State Office of Administrative Hearings. Tony discussed the Disability Inclusion Network's (DIN) resources: <https://www.dinbrg.org/resources>. Please see the Google Drive link at the top of these minutes to view Tony's PowerPoint.

**New GCDE structure:** Damiana Harper, GCDE Chair, Subcommittee Chairs.

Damiana gave a brief overview of how GCDE chose their priorities this year. The group then talked about how that is going from the subcommittee Chair's perspective.

**Upcoming Awards Event:** Yvonne Bussler-White, Subcommittee Chair. GCDE needs nominations of employers who hire and promote people with disabilities. Yvonne would like help getting the word out to businesses/non-profits in GCDE member's communities. The nomination packet is on the [GCDE website](#) and they are due July 31, 2024.

**Public Comment Period:** Damiana Harper, GCDE Chair. There was one public comment. Allison Spector from the Washington State Department of Transportation (WSDOT) announced that they are in the process of updating their transition plan and part of that work includes hosting community outreach events. WDOT is hosting the events in late July and would like to include GCDE in that conversation and to get the word out to the public. The transition plan is part of their efforts to comply with the Americans With Disabilities Act (ADA) and it details the

department's plan. They want to make sure they allow as much public participation as possible. They hope to include GCDE in those efforts as they finalize the event dates.

**Recap of actions/next steps:** Elaine Stefanowicz, GCDE Program Coordinator

- Staff will send the invitation for the virtual celebration for Ryan
- Kate Reynolds, Executive Director, Executive Ethics Board provided her contact info, and it will be shared in the minutes along with her website.  
Kate Reynolds  
360.586.6759  
[kate.reynolds@atq.wa.gov](mailto:kate.reynolds@atq.wa.gov)  
<https://ethics.wa.gov/about-us/who-we-are>
- Elizabeth will reach out to Steven regarding some discriminatory issues he would like to discuss
- GCDE Chair recruitment-reach out to Damiana to learn more about the role
- Elaine will follow up with members who didn't complete the skills and talents survey and figure out the next steps of what to do with information
- Elaine will set up a meeting with Steven and Steve to discuss restarting the Spokane ACAC
- Marsha and Steve would both like a list of new members assigned to their subcommittees
- Staff will send out the Awards nomination packet. The deadline for submission is July 31, 2024.
- GCDE members, please submit your ideas for future GM meetings to Damiana or Elizabeth

Meeting adjourned at 4:00 pm. Marsha made a motion to end the meeting and Matt seconded the motion. All were in favor, motion passed.

*Next GCDE General Membership meeting will be on Friday, November 15, 2024, from 10:00 am-4:00 pm.*