



**STATE OF WASHINGTON**  
**GOVERNOR'S COMMITTEE ON DISABILITY ISSUES AND EMPLOYMENT**  
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**Youth Leadership Forum (YLF) Subcommittee Meeting**

Friday, April 15, 2022  
10:00 AM to 12:00 PM

Zoom Meeting Link

<https://us02web.zoom.us/j/89293164829?pwd=RUIzT2lFdWpEazNKMzk3YmZlOFZvZz09>

Meeting ID: 892 9316 4829

Passcode: 750681

One tap mobile

+12532158782,,89293164829# US (Tacoma)

**Subcommittee Attendees:** Candace Dickson, Chair; Patricia Bauccio, Marsha Cutting; Kristin DiBiase, Lucas Doelman, Clarence Eskridge, Kevin Frankeberger; Reginald George, Damiana Harper, Christa Hewitt, Nathan Hoston (GCDE members), Jazzy James (DVR).

**Staff:** Elizabeth Gordon and Elaine Stefanowicz

**Absent:** Andy Song-Schierberl

1. **Approval of Minutes.** Kevin moved to accept the meeting minutes and Damiana seconded his motion. All were in favor of accepting minutes as written. Motion carried.
2. **YLF Date:** August 6-12, 2022 for volunteers/staff and August 7-12 for delegates.
3. **Staff Update:**
  - Covid-19 Safety Policy: Elizabeth said we are waiting until we are closer to the event date to make a final policy decision. We are still planning to be in-person and are requiring vaccinations or onsite testing.
  - Dumas Bay Room Accommodations: A new contract would be a 20% room rate increase if we decide to switch to single occupancy rooms. The beds are 6 feet apart while

occupants are sleeping. Elaine read the Covid safety info from the Dumas Bay website.

<https://www.dumasbaycentre.com/>

Pat suggested that we stay with double occupancy rooms and accommodate anyone who requires single occupancy as a reasonable accommodation.

- Peer, Co-Counselor and Lead Counselor Update. Elaine reported that she emailed an application to all 2019 delegates who are still within the age range to serve as a peer counselor. She also contacted Western Washington University, Highline and Tacoma Community Colleges to recruit lead counselors.
- Update on YLF Guest Speakers. There was a discussion about financial literacy. Elaine emailed the group the financial literacy game suggested by the speaker from the Treasury Office.
- Food Handling: Marsha and Kristin both got their food handler's cards.
- Catering: Elizabeth said we'll have to talk to Procurement in case we need to get a state bid for a contract. Elaine and Elizabeth will research the specific rules. **VOTE**: Pat moved that executive team work on catering and report back. Candace seconded. All voted in favor of the motion. Motion carried.

#### **4. Task Assignments:**

- Distribution of Delegate Applications and Recruitment (applications due May 31, 2022). Candace asked that each subcommittee member recruit 1-2 delegates. Elaine will send out delegate application and flyer to subcommittee.
- Donation of SWAG Items: ongoing.
- Donations for YLF Store (tech items): ongoing.

#### **5. Action Items from March Meeting:**

- Transition Planning: Elizabeth will ask DVR Director Terry Redmond if he could be a guest speaker representing DVR.
- Dumas Bay and DVR Contracts: Elaine is working on these and will report on the progress at the next meeting.
- We will revisit the subject of consent (as the topic of a workshop). Marsha is working on recruiting someone to lead this discussion.
- We need subcommittee members to personally distribute delegate applications to their local school district.

- We are in search of a volunteer nurse or trained medical professional to administer medications and be at the event 24/7 in case of medical emergencies. All subcommittee members will look check their contacts for a medical volunteer. Kevin will ask his contacts if they can provide a volunteer nurse. The nurse will also administer Covid rapid tests. Clarence suggested recruiting from nursing programs. Candace reached out to the Volunteer Nursing Association. Kristin asked that we send requirements and restrictions for certification, and she will share with Seattle University's School of Nursing for volunteers.
- We need SWAG and YLF store items donated. Subcommittee members were asked to find donations. Elaine will follow up with Andy Song-Schierberl who has taken the lead on this task. Clarence asked if we have created a letter to Microsoft and other large corporation. Elaine will send donation letter to Candace. Clarence will send Elaine a list of possible donors.
- We will give thought to activities delegates can do before bedtime. At the last YLF, delegates watched movies. Kristin suggested the Werewolf Game which is good for large groups. Clarence said that debriefing is a good thing to do at the end of the day. We could maybe serve hot chocolate. Nathan has a library of board games he could bring for cooling down time. He has a version of the Werewolf Game.
- Elaine: will share the volunteer application with everyone. Volunteers will be required to have a DSHS background check.

6. What's Next

7. For the Good of the Order

**Next Meeting: Friday, May 20, 2022, 10:00 am – 12:00 pm.**