

Governor's Committee on Disability Issues and Employment (GCDE)

Community Outreach Subcommittee meeting

September 13, 2022

Minutes

1: Welcome to the Community Outreach meeting - meeting called to order at 4:02 by Damiana, welcomed everyone.

2: Roll Call – Present were Damiana, Matt, Pat, Emily, Ryan, Warren, Amy, Reg, Daniel, Clarence. Reg was excused. No word from Marsha.

3: Housekeeping rules – this section was replaced by approval of the August minutes, Laurie moved to approve, Matt seconded, all were in favor, none were opposed (one participant was just late unmuting but did not mean to indicate dissention).

4: Any additions to the agenda - No additions were heard.

5: Follow up on Colville Community Outreach discussion – Leadership realized that we did not discuss this previously and just moved onto planning our next Outreach, Laurie has taken on this project in the past and was asked to provide an update. She provided a recap of the process for the group. Members from the committee will need to contact those who made commitment statements during the meeting. Names were collected and documented, and the statements were provided in the written report. Ryan sent a copy in advance of the meeting and resent during the meeting. This is a fairly new process (to collect the statements). Typically the follow-up message would go out within a week while the event is still fresh in people's minds and they are excited about the progress to be made. In this instance, we got busy over the summer and neglected to follow-up. Now we will need a few members to volunteer to reach back out to folks to see how they are doing and if there's anything we can do to help, make notes, and report back. This process became more clear to people as they read back through the report. The group was reminded that GCDE isn't there to solve the problems, but rather to assist folks within the community to make connections that will allow them to do so themselves. Folks agreed that this is a great way to measure success. Discussion was had about the decision to remove names from the report. It was clarified that while this may help with accountability purposes, normally we make a statement at the beginning of the meeting to get permission to share the commitments, but we neglected to do so this time so we will have to look back at notes to get names. While there are typically a limited number of folks participating in the leadership meeting and it is a smaller group, we still want to get permission. Conversation was had about whether the information needs to be publicized to all or just available internally. Ryan will send the names by Monday via email, and let Laurie know before then if you can help follow up with people.

6: Master Contacts Spreadsheet for Port Orchard Discussion – Laurie was again asked to provide an update on this topic. She shared that Damiana, Amy, Patti, Marsha and herself have been conducting research about the community for our next Outreach. They split the various categories such as elected officials, school personnel, social service organizations, and media contacts. Ryan sent the list out recently (the day prior) and had updated the list with the research that has been done so far so that we can start reaching out to participants. The Town Hall meeting will be held virtually on the evening of

Thursday 9/8 and the Leadership meeting will be held in-person on the morning of 9/9. Ryan and Emily will send the invites out. The elected officials, school personnel, and social services organizations spreadsheets should be good to go. The media contacts spreadsheet still needs some cleaning up. It was suggested that we review the letters prior to send out regardless. People were thanked for their help and asked to share any additional info they might have. It was noted that if you have any trouble with the formatting, we can get around that if needed, the most important thing is getting the information. The excel sheet just makes it easier to create the letters.

7: In person Leadership Action Planning Breakfast Location discussions – Marsha has been working on a venue but was unable to attend the meeting. The county has offered us a meeting space at no cost. Ryan has been in contact with the Kitsap County Human Services Director Doug who is our contact with the venue. We will have the room available from 7am-noon that morning. They can also provide any needed equipment such as tables, a screen, a projector, mics etc. We will continue to work with them to figure out the details. We are also waiting to hear back about a list of local caterers. We would be interested in supporting a non-profit organization as well. We can also consider providing the refreshments ourselves, but it adds a layer of complexity.

8: Team volunteers discussion – We will also send out an email for those who are not able to join us, but we are wondering who might be available to attend the event. It's possible that not everyone will be able to come. All work is important, even if you cannot attend. Reg has volunteered to attend if needed, as well as Amy. It is okay if you need to look at a calendar, we would just like to have a decision by next month's meeting. Due to budget, travel, and logistics we will likely limit the number of participants. The preference would be to have participants who can attend both meetings. We will also need to make hotel reservations and ensure the space is accessible (normally done via a visit).

9: Next Action Step - no additional comments were heard. We will be having two meetings in October, and moving to weekly starting in November – December. Please be on the lookout for emails about making follow up calls for Colville, and joining the team in Port Orchard.

10: Next Meeting will be on Tuesday, October 11th at 4pm to 5pm