



STATE OF WASHINGTON

GOVERNOR'S COMMITTEE ON DISABILITY ISSUES AND EMPLOYMENT

*Employment Security Department ■ P.O. Box 9046 ■ MS: 6000 ■ Olympia, Washington ■ 98507-9046
Olympia (360) 725-9509 ■ (360) 725-9510 Fax*

**Accessible Communities (AC) Meeting Minutes
June 21, 2023, 4:30-5:30 pm**

1. AC Subcommittee Member Roll Call:

Warren Weissman, Chair; Clarence Eskridge, Vice-Chair; Lucy Barefoot, Dave Carl, Cullynn Foxlee, Damiana Harper, Autumn Harris, and Steve Lewis

Absent: Christa Hewitt.

Staff: Elizabeth Gordon, GCDE Executive Director; Elaine Stefanowicz, Program Coordinator

2. May Meeting Minutes were approved as written.

3. Reports on the status of AC spending and grant making versus budget to be implemented for FY 23-24. Elaine and Warren are going to create a report that can be used monthly to track a running total of the AC account.

4. Proposed Revision to ACAC RA and Expense Procedures

Vote to accept new procedures for ACAC Reasonable Accommodations: Clarence moved to accept the procedures

as written and Damiana seconded the motion. All members voted yes with no abstentions. Motion passed.

5. 2023 Grant Approval Cycle

- a. Implementation of small/large grant approach. Small grants (under \$10,000) will be voted on in Spring and Fall meetings. Large grants (over \$10,000) will be voted on once per year in the Spring.**
- b. Deadlines for proposals in Fall and Spring cycles. We have been using March 31st for Spring proposals, but it bumps into the end of the fiscal year. Warren and Elaine will work on a calendar to move deadlines one month earlier (possibly February 28th and September 30th).**

6. Kitsap County Adaptive Bike Proposal. Kitsap County has revised their original proposal to have the City of Poulsbo house and manage the checkout system of their adaptive bicycles. The subcommittee was requested to vote to approve this revised proposal with the caveat that Warren/Elaine will clarify with the ACAC how the \$10,000 item in the project budget (for a city employee to set up the system) will be spent. We need to verify this is a direct project cost and not an indirect overhead cost.

Vote: Kitsap County Proposal Modification subject on getting better info on staffing cost. Steve moved to approve the changes described and Damiana seconded. All members voted Yes with no abstentions. Motion approved.

**Next AC Subcommittee Meeting:
July 19, 2023, at 4:30 pm**