



STATE OF WASHINGTON

## GOVERNOR'S COMMITTEE ON DISABILITY ISSUES AND EMPLOYMENT

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### **Accessible Communities (AC) Minutes September 21, 2022, 4:00-5:00 pm**

#### **1. AC Subcommittee Member Roll Call:**

**Present: Clarence Eskridge, Vice-Chair; Lucy Barefoot, Patricia Bauccio, GCDE Chair; Larry Gorton and Christa Hewitt.**

**Staff: Elaine Stefanowicz, Program Coordinator**

**Absent: Yvonne Bussler-White, Candace Dickson, Cullyn Foxlee, Damiana Harper, and Warren Weissman, Chair.**

**2. Due to a lack of quorum (5 out of 10 members present) the meeting was deemed an informational meeting.**

**3. Approval of August Meeting Minutes. Quorum not present, so not able to vote.**

#### **4. Fall Grant Proposals:**

- Warren and Clarence will ask for an AC subcommittee volunteer to be the lead for each proposal. They will gather information and bring it back to subcommittee to ask questions. We want ACACs to be fully prepared for presentations. Subcommittee members will be recused**

from this duty or voting on the proposal if they live in that county. We have received two proposals for the fall so far. We started using a project completion report that will hopefully help determine the impact of past proposals. Clarence asked if Larry wants to be the lead for the Island County bus seat proposal.

- **Questions list for proposals. We will start a repository of questions to ask counties who submit similar proposals.**

**4. Fall All-County Meeting (via Zoom):**

- **Possible date: Wednesday, November 9, 2022.**
- **Agenda for meeting. Members were asked if they have any ideas for the meeting agenda. Some ideas were: Are ACACs getting enough support from us? How can we help ACACs when they're thinking about a proposal? How to flesh out an idea into a proposal.**

**5. Reasonable Accommodation Budget for County ACACs**

- **It was discussed that we are considering implementing a system allotting a budgeted amount to County ACACs on an annual basis. Each ACAC would then decide the best use of their allotted funds for reasonable accommodations (RA) for their meetings. We talked about either a dollar amount or percentage of the yearly AC budget. We will have a list of approved RA costs. It was suggested to have this topic as agenda item for the all-county meeting. Elaine shared the map of current and pending ACACs.**

**6. Proposal timeline:**

DATE	EVENT	COMMENTS
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<b>Friday, September 30; Close of Business</b>	<b>Deadline for Submission of Proposals</b>	
<b>Wednesday, October 5; Close of Business</b>	<b>Deadline for Proposal Revisions (if requested by GCDE to ensure completeness/clarity)</b>	<b>These revisions would address only oversights or misunderstandings in the presentation of proposals. Questions about the substance of proposals will be addressed subsequently (see below).</b>
<b>Wednesday, October 26, 4:00 PM</b>	<b>Proposal Presentations; Meeting #1</b>	<p><b>Whereas in the past each proposal has been allocated 10 minutes for a presentation, we will expand this to 15 minutes.</b></p> <p><b>Additionally, we would intend for presentations to focus on explaining the impact of the proposed project and funding, rather than on describing the basics of the project. We would intend to contact each county with questions about the basic structure and details of each project ahead of the presentation; AC Subcommittee members will have been briefed about this further information prior to the presentations .</b></p>
<b>Wednesday, November 2, 2022, 4:00 PM</b>	<b>Proposal Presentations; Meeting #2</b>	<b>This second meeting for presentations will occur only if needed due to the volume of proposals.</b>

**ACCESSIBLE COMMUNITIES GRANT PROPOSAL PRESENTATION TIPS**

- **Presentations are scheduled for 15 minutes including 5 minutes for questions.**
- **Accessible Communities require accessible presentations - If you have a video as part of your presentation, ensure that captions and audio description are included. If you are**

sharing your screen, make sure to describe what is being shared for those who can't see it.

- **Please use the presentation to tell the story: Why should the AC Subcommittee vote to provide funding to your project? Can you further explain, or illustrate with examples, beyond what you already included in the written proposal? If a member of your ACAC, a sponsor of the project, or a member of the disability community in your county can help to make the case for your project, please feel free to include them in the presentation. We are particularly interested in:**
  - **WHAT – What about this project is specifically designed to make your community more accessible?**
  - **WHO - How many people with disabilities will be affected by your project? How extensive or deep will this impact be?**
  - **WHEN – Any updated information since the written proposal about when the project will be started and finished?**

<p><b>Wednesday, November 16, 2022, 4:00 PM</b></p>	<p><b>GCDE AC Subcommittee meeting to decide which proposals will be selected for grant funding</b></p>	<p><b>As in the past, decisions will be made based on a majority vote by a quorum of AC Subcommittee members.</b></p>
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**Next AC Subcommittee Meeting:**

**October 19, 2022, at 4:00 pm**