Accessible Communities (AC) Minutes
August 17, 2022, 4:00-5:00 pm

1. **Roll Call: Accessible Communities members: Warren Weissman, Chair; Clarence Eskridge, Vice-Chair; Cullyn Foxlee, Larry Gorton, and Christa Hewitt.**

   Staff: Elaine Stefanowicz, Program Coordinator.

   Members Absent: Lucy Barefoot, Yvonne Bussler-White, Candace Dickson, Aimee Elber, and Damiana Harper.

2. **Approval of June Meeting Minutes. Larry made a motion to approve minutes and Clarence seconded. All approved. Motion carried to approve minutes.**

   Discussion: **Larry asked if we finished the second half of the AC Operations Manual? Warren explained that we are creating two versions of the manual: one for the AC subcommittee members and one for the county ACACs. Warren will look at the current versions and share them with the AC subcommittee.**

   Larry said we should invite counties that do not currently have an ACAC to the Fall All-County meeting. Elaine and Warren will write an email to them and all DDA coordinators inviting them to the meeting. Warren will

contact Lucy Barefoot to find out which counties don't have a voter access committee. He would like to reach out to those counties to see if they would consider forming an ACAC.

3. <u>Feedback from ACACs regarding possible Fall 2022 All-County Meeting.</u> Kitsap and Spokane counties responded and would like to have a meeting. Elaine resent the email to the ACACs to get more feedback. Since the Governor's Employer Awards ceremony is in October, early November would be a good time for All-County meeting.

4. Proposal timeline for October/November:

DATE	EVENT	COMMENTS
Friday, September 30; Close of Business	Deadline for Submission of Proposals	
Wednesday, October 5; Close of Business	Deadline for Proposal Revisions (if requested by GCDE to ensure completeness/clarity)	These revisions would address only oversights or misunderstandings in the presentation of proposals. Questions about the substance of proposals will be addressed subsequently (see below).
Wednesday, October 26, 4:00 PM	Proposal Presentations; Meeting #1	Whereas in the past each proposal has been allocated 10 minutes for a presentation, we will expand this to 15 minutes. Additionally, we would intend for presentations to focus on explaining the impact of the proposed project and funding, rather than on describing the basics of the project. We would intend to contact each county with questions about the

		basic structure and details of each project ahead of the presentation; AC Subcommittee members will have been briefed about this further information prior to the presentations.
Wednesday, November 2, 2022, 4:00 PM	Proposal Presentations; Meeting #2	This second meeting for presentations will occur only if needed due to the volume of proposals.

ACCESSIBLE COMMUNITIES GRANT PROPOSAL PRESENTATION TIPS

- ➢ Presentations are scheduled for 15 minutes including 5 minutes for questions.
- ➢ Accessible Communities require accessible presentations - If you have a video as part of your presentation, ensure that captions and audio description are included. If you are sharing your screen, make sure to describe what is being shared for those who can't see it.
- ➢ Please use the presentation to tell the story: Why should the AC Subcommittee vote to provide funding to your project? Can you further explain, or illustrate with examples, beyond what you already included in the written proposal? If a member of your ACAC, a sponsor of the project, or a member of the disability community in your county can help to make the case for your project, please feel free to include them in the presentation. We are particularly interested in:
  - o WHAT – What about this project is specifically designed to make your community more accessible?
  - o WHO - How many people with disabilities will be affected by your project? How extensive or deep will this impact be?
  - o WHEN – Any updated information since the written proposal about when the project will be started and finished?

| Wednesday, November | GCDE AC Subcommittee meeting to decide | As in the past, decisions will be made based on a majority vote by a |

16, 2022, 4:00 PM	which proposals will be selected for grant funding	quorum of AC Subcommittee members.

5. <u>**Criteria for reviewing and approving grant proposals:**</u> **Jefferson Co. sent an email asking about the criteria for judging proposals. Warren responded and said the "impact for people with disabilities" is the main focus. The County presentations should "tell the story" and not just rehash the written proposal.**

6. **Warren said he will be gone for the September AC meeting so Clarence will lead the meeting. Cullyn also offered her assistance.**

Next AC Subcommittee Meeting: September 21, 2022 at 4:00 pm